



Dispute Resolution Commission

**Quarterly Meeting
Friday, March 1, 2019
10:00 AM**

**Washington Duke Inn
Durham, NC**

1. Welcome and Announcements – Judge Webb
 - a. Introduction of new commission member, Judge Richard Gottlieb
 - i. Administration of Oath – Judge Tyson.
 - b. Introduction of new Staff Member, Mary Brooks
 - c. Approval of November Minutes – Judge Webb
2. Office Report – Ms. Kozlowski
 - a. Staff new hire, Mary Brooks.
 - b. The Annual Report went live and is posted on our website.
 - c. Redistricting - see maps.
 - d. Civilian Response to Active Shooter Event training.
 - e. Rule changes have been submitted to the Supreme Court.
 - f. Presentations by DRC Staff.
 - g. Spanish Brochure.
 - h. Up and Coming Mediator of the Year Award.
 - i. Housekeeping: forms adjusted to reflect new website address.
3. Committee Reports:
 - a. **Executive Committee Report** – Judge Webb
 - b. **Standards and Advisory Opinions Committee Report** – Ms. Seigle

- i. Matters previously before the Commission
 - 1. Rule 7, Indigency form modifications to review instruction for mediator to file the Petition for Relief for a party.
 - a. Proposed Revisions to Report of Mediator for MSC, FFS and Clerk mediations: AOC-CV-813; AOC-CV-827; and AOC-G-303.
 - b. Proposed Revisions to Petition and Order for Relief from Obligation to Pay Mediator's Fee: AOC-CV-814; AOC-CV-828; and AOC-G-306
 - 2. Standard VII.
 - a. Current approved version posted for comment.
 - b. Comments received.
 - c. Re-write proposal from committee.
 - ii. New Matters
 - 1. Confidentiality Issue with staff, Standard III.
- c. Mediator Certification and Training Committee – Judge Tyson
 - i. CME offerings approved this quarter.
 - 1. N.C. Association of Professional Family Mediators – live presentation being recorded by AOC to be posted for future viewing (free). Presented by Andy Little.
 - 2. NCBA – Dispute Resolution Section Annual Meeting – live presentation being recorded by NCBA to be posted for future viewing (fees involved). Presented by Tara Kozlowski
 - ii. Applications for certification.
 - 1. DRC staff received an application from a LCSW from FL. She is a LCSW in NC as well but does not have the 5 years practice experience in NC.
 - 2. Dated Training and substantial involvement determination.
 - iii. Waiver of 6-hour legal terminology course for NC certified paralegal applicant.
 - iv. Committee revisited the DCC waiver of required observations (2) and co-mediate 3 mediations if substantial exposure to DCC mediations for 5 years.
 - v. FFS Basics of Family Law Requirement, NCBA 2018 version is posted.
 - vi. Reviewed the Lapsed Policy/Dated Training Policy to ensure consistency.
- d. Grievance and Disciplinary Committee - Judge Evans
 - i. Comments on new Policy regarding failure to response to a complaint, approved at November meeting.
 - ii. Update on complaint activity.

1. Mediator X was issued a public written admonishment, Mediator Appealed.
 2. Mediator Y received a complaint for providing legal advice, the matter was dismissed.
 - iii. Update on conduct, fitness update on applicant issues (character concerns raised by staff);
 1. Provisional pre-application received where applicant had multiple misdemeanors in past.
 - iv. Update on McDaniel matter.
 - e. New Media Committee – Mr. Clare
 - i. Modifications and updates to website.
 - ii. AOC’s position on enhancements to new applications – renewal period.
4. Ad Hoc Committee Reports –
- a. Committee on Long Range Planning – LeAnn Nease Brown
 - b. FFS certification – Nancy Norelli and Robert Ponton
 - i. Start discussion of proposed change, see proposals.
 - c. eCourt Committee – Kinsley Craig
 - i. Work-flows for each program.
 - d. Clerk Pilot Program Committee – Ms. Nesbitt
5. Ex Officio Reports –
- a. Mediation Network – Ms. Estle
 - b. Court Staff – Ms. Nesbitt
 - i. Stats for MSC, FFS, and Arbitration
 - c. NC Court Managers Conference – Ms. Craig
 - i. Report on Conference
 - d. NCBA Dispute Resolution Section – Judge Norelli
 - e. Industrial Commission – Mr. Schafer
 - f. Court of Appeals – Judge Tyson
 - g. Federal Courts – Mr. Laney
 - i. Met with Mildred Spearman, AOC legislative liaison.
6. Update on next meeting – Maureen Robinson
7. Adjournment – Judge Webb